



JOB DESCRIPTION: ENTRY LEVEL INDUSTRIAL MECHANIC

Classification: NON- EXEMPT

Reports to: Director of Shop Operations

SUMMARY/OBJECTIVE

The Entry Level Industrial Mechanic is part of a technical team supporting the highest standards in excellence for Hi-Speed customers. This role requires an aptitude for working with hands and a strong desire to develop into an Industrial Technician.

ESSENTIAL FUNCTIONS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Perform parts and equipment pickup and delivery as required
- Lift, tighten, adjust and/or secure heavy objects to perform work duties
- Assist other mechanics or shop personnel in skilled and non-skilled duties as directed
- Follow company procedures and direction of shop personnel
- Complete required paperwork and/or data input for each job accurately and on a timely basis
- Observe all safety procedures and use proper protective gear
- Keep work area neat, clean, and organized

COMPETENCIES

- Basic mechanical aptitude; basic knowledge of pneumatic, hydraulic, electrical and mechanical systems is a plus
- Fundamental knowledge of AC & DC motors and motor applications
- Basic mathematical skills
- Effective verbal and written communication skills in English
- Ability to understand, perform and retain various skill-related training and operational and safety procedures
- Ability to give full attention to what other people are saying, taking time to understand the points being made, and asking questions as appropriate

WORK ENVIRONMENT

This job operates in a climate-controlled shop environment.



Date: 05/13/2022

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to:

- Frequently lift and/or move up to 50 pounds
- Regularly lift and/or move up to 25 pounds
- Occasionally lift and/or move more than 100 pounds
- Talk and hear for instructions
- Stand and/or walk for prolonged periods of time
- Use hands to finger, handle, or feel and reach with hands and arms
- Climb or balance and stoop, kneel, crouch or crawl
- Clearly see 20+ feet with or without corrective lenses
- Have ability for close vision, distance vision, peripheral vision, depth perception and ability to adjust focus
- Keep your hand and arm steady while moving your arm or while holding your arm and hand in one position
- Quickly move your hand, your hand together with your arm, or your two hands to grasp, manipulate, or assemble objects
- Quickly and repeatedly adjust the controls of a machine or a vehicle to exact positions

POSITION TYPE/EXPECTED HOURS OF WORK

This is a full-time position based in Millington, TN with working hours Monday – Friday, 7:00 – 3:30.

REQUIRED EDUCATION AND EXPERIENCE

- High school diploma or equivalent
- Experience (professional or hobby) is a plus

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for their job. Duties, responsibilities, and activities may change at any time with or without notice.